

## PVPA BULLYING, HARASSMENT, INTIMIDATION INCIDENT REPORT FORM

Bullying, Harassment, & Intimidation are serious offenses and will not be tolerated. If you are a student, parent/guardian of a student, a volunteer or visitor and become aware of a possible incident, please fill out this form as completely as you are able, and return it to Jackie Haley at [jhaley@pvpa.org](mailto:jhaley@pvpa.org). All school employees are required to report suspected incidents. This form can be submitted anonymously by omitting your name & signature. PVPA is committed to providing a safe & secure educational environment for everyone in our community. Every reported incident will be investigated and the proper individuals will be informed.

Date of Incident: \_\_\_\_\_

Name of Target: \_\_\_\_\_ Grade \_\_\_\_\_

Name(s) of Alleged Aggressor/s: \_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_

\_\_\_\_\_ Grade \_\_\_\_\_

Location of Incident

What occurred?

Did physical injury result?

**Check all that apply**

**Check all that apply**

**Check all that apply**

School Bus/Stop

Taunting

Retaliation

No

Yes

To/From School

Threat

Humiliation

Medical attention required

Text/Phone/Internet/Social Media

Intimidation

Exclusion

Medical attention NOT required

School Sponsored Activity

Stalking

Physical Contact

**Student absent from school as a result of incident?**

Event off Campus

Theft

Cyber-bullying

NO

YES # of days \_\_\_\_\_

On Campus  Other

Other \_\_\_\_\_

Describe the incident: \_\_\_\_\_

(use the back for additional space)

\_\_\_\_\_

Person reporting incident: \_\_\_\_\_ / \_\_\_\_\_

Signature

Printed Name

Individual reporting is:  Student  Faculty/Staff  Parent/Guardian  Other